

City of Bangor  
Community Development Block Grant (CDBG) Program  
**2024 CDBG Project Pre-Application**

**Applicant Information**

Entity Name	Contact Person		
Address	City	State	ZIP
Email	Phone		

**Project Activity**

Select applicable activity:			
<input type="checkbox"/> Acquisition	<input type="checkbox"/> Clearance	<input type="checkbox"/> Facility Improvement	<input type="checkbox"/> Infrastructure
<input type="checkbox"/> Historic Preservation	<input type="checkbox"/> Housing Rehabilitation	<input type="checkbox"/> Blight Removal	<input type="checkbox"/> Public Services
<input type="checkbox"/> Economic Development	<input type="checkbox"/> Accessibility Improvements		
National Objective (must check one)			
<input type="checkbox"/> Benefit low/moderate income residents			
<input type="checkbox"/> Aid in prevention or elimination of slum or blight conditions			

**Project Information**

Project Title		
Location (address or geographic description)	Census Tract	Block Group
Brief Summary of Project Scope of Work (2-3 sentences). If funded, this will be used in the Action Plan project description.		
Please indicate whether this project has a) received prior CDBG funding; and/or b) is either a new service or an increased level of existing service.		

## Project Summary

Describe your project by addressing the following in your statement. Attach a separate sheet of paper if necessary.

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- What will be done
- What need (s) will be addressed
- What the CDBG funds be used to pay for
- Who will supervise the project
- The prospective schedule
- Who will benefit from the activities proposed
- How this project will achieve a national objective

## Funding Request

Amount of CDBG Request (min. of \$5,000):	\$
Amount from Other Sources:	\$
<b>Total Project Cost:</b>	<b>\$</b>
Describe any funds already committed to the project:	

All grant expenditures must be documented and all costs must be reasonable. This program is funded by Community Development Block Grant (CDBG) funds administered by the City of Bangor Housing and Community Development Division. If you meet the eligibility criteria, a representative from the City will contact you to complete a full application and submit the necessary back up documentation.

### **Required Attachments:**

1. Budget
2. Cost Estimates prepared by a qualified contractor, engineer, or other professional
3. Funding Commitment Letter from leveraged funding sources, if applicable.

## **City of Bangor 2024 Community Development Block Grant (CDBG) Program**

### **What is CDBG?**

The U.S. Department of Housing and Urban Development (HUD) provides Community Development Block Grant (CDBG) funds to entitlement community grantees, like the City of Bangor, to carry out a wide range of community development activities. These activities are directed primarily toward revitalizing neighborhoods, encouraging economic development, and providing improvements to community facilities and services in low to moderate income areas.

To determine annual CDBG award amounts, HUD uses a funding formula comprised of several measures of community need. These measures include: the extent of poverty, population, housing, and overcrowding.

CDBG funds must be used for activities that benefit low and moderate-income areas or households. In addition, each CDBG assisted activity must meet at least one of the following National Objectives for the program:

1. Provide benefit to low and moderate income persons and households; or
2. Aid in the prevention or elimination of slums or blight conditions

### **What is A Beneficiary?**

All projects and activities must demonstrate a benefit to residents of Bangor by compelling a *public benefit standard*. This standard is met by a project that will primarily serve eligible beneficiaries, including (but not limited to) those with low- to moderate income, or a presumed benefit based on other factors, such as disability, homelessness, or domestic violence survivorship and their children. A full list of presumed beneficiaries can be found at:

Capital projects and service provider activities must both describe the beneficiaries that will be served with CDBG funds. A project may directly impact, or indirectly affect those around them (sidewalks and neighborhood improvements are an example). Buildings must either provide a residence or a service for an eligible beneficiary, or be open to the public AND: be located in a LMI neighborhood, provide a useful service or employ LMI individuals.

An entity itself is not a beneficiary, but their services or facilities may assist:

Households  
Persons/clients or patients  
Employees or LMI employers

## **City of Bangor 2024 Community Development Block Grant (CDBG) Program**

### **What Projects Are Eligible Under CDBG?**

Projects that are located in low to moderate income areas, or directly benefiting low to moderate income persons or households, and that meet a National Objective are typically eligible under the CDBG program. The following list can help you identify the types of community needs you may be able to address with a CDBG funded project. Please keep in mind that this list is not all-inclusive and new project ideas are encouraged.

#### **Construction Projects**

- Sidewalk Improvements
- Street Improvements
- Water/Sewer Improvements
- Improvements to lighting in public spaces
- Improvements to neighborhood parks/recreational facilities
- Acquisition of real property and related transaction costs
- Public and Private Utilities
- Development Soft Costs (design services, engineering, mapping, and environmental assessments)
- Construction/Rehabilitation of publicly owned buildings (not used for general government)
- Streetscape improvements in neighborhoods/commercial districts
- Energy Conservation
- Demolition and clearance activities
- Rehabilitation/improvements to housing

#### **Public Service Projects**

- Code enforcement activities
- Senior Programs/Services
- Job Training
- Crime Prevention/Public Safety
- Education Programs
- Recreational Services
- Eviction Prevention and Homeless Diversion Programs
- Programs for Domestic Violence Survivors, or abused and neglected children

Please refer to the 2024 Applicant Guide for a full list of Eligible Activities.

## Submission Instructions

Pre-Applications must be submitted to the Community and Economic Development Division by March 12, 2024.

Required Components Include:

1. Pre-Application
2. Project Summary
3. Budget and supporting documents
4. UEI or DUNS number and SAM Registration confirmation  
(please see the 2024 Applicant Guide for instructions)

### To Email:

comm.dev@bangormaine.gov

Subject Line: 2024 CDBG

### To Mail:

City of Bangor, Department of Community and Economic Development

15 Harlow Ct

Bangor, Maine 04401

Attn: CDBG

### In-Person:

City Hall-Temporary Location

262 Harlow Street (Penquis)

Entrance located in Rear

**Please direct all submission questions to our office: (207) 992-4280**

## Technical Assistance

A workshop to provide applicants with an overview of the CDBG program, administrative requirements, and the application process will be held virtually on March 8, 2024 from 1:00-2:30pm using Zoom. Please register for this workshop by calling (207) 992-4280 or by emailing [robyn.stanicki@bangormaine.gov](mailto:robyn.stanicki@bangormaine.gov) to receive a link to the webinar.