



(PLEASE SEE NOTE ON INSTRUCTION LETTER BEFORE COMPLETING THIS SECTION)

**SECTION 4 LEASED, LOANED OR RENTED PERSONAL PROPERTY:**

List below **all** personal property which is located at your place of business that is leased, loaned, or rented and is **owned by someone else**. This would include such items as vending machines, postage machines, computer equipment, copy machines, telephone systems, security alarms, trash containers, video games, furniture, typewriters, calculators, water coolers, ice machines, storage trailers, construction equipment or any other type of equipment that is **not owned by you** but is located on your premises.

FULL NAME AND ADDRESS OF OWNER	DESCRIPTION OF ITEM	QTY	COST	LEASE DATE	MONTHLY RENT	NUMBER OF MONTHS

(ATTACH ADDITIONAL SHEETS, IF NECESSARY)


**SECTION 5 TRUE OR CONDITIONAL LEASES - THIS SECTION FOR LESSORS OR LENDERS ONLY:**

**Leasing Companies:** To help avoid duplication of accounts related to leased personal property, **PLEASE** complete the following:

Does your business lease personal property in the City of Bangor?  Yes  No

Does your business handle conditional leases on equipment located in the City of Bangor?  Yes  No

If yes, provide the name and address of the person(s) or business to whom the property was leased or financed to on the assessment date. Also include a description of the item(s), its model #, serial #, the quantity leased, year acquired and original cost. Attach list identified as "Leased" or "Conditional Leased" Personal Property. **PLEASE SPECIFY WHO IS RESPONSIBLE FOR THE PERSONAL PROPERTY TAXES.**

**NO CHANGE**  ONLY CHECK THIS BOX IF IN THE PAST YEAR THERE HAVE BEEN NO ADDITIONS OR DELETIONS TO THE ENCLOSED ASSESSMENT LIST.

If notice is given by mail and the taxpayer does not furnish the list and answers to all proper inquiries, the taxpayer may not apply to the assessor or assessors, chief assessor of a primary assessing area or State Tax Assessor in the case of the unorganized territory for an abatement or appeal an application for abatement of those taxes unless the taxpayer furnishes the list and answers with the application and satisfies the assessing authority or authority to whom an appeal is made that the taxpayer was unable to furnish the list and answers in the time required. The list and answers are not conclusive upon the assessor or assessors, chief assessor or State Tax Assessor. The assessor or assessors, chief assessor of a primary assessing area or State Tax Assessor in the case of the unorganized territory may require the person furnishing the list and answers to all proper inquiries to subscribe under oath to the truth of the list and answers.

I hereby certify that this declaration form, together with any accompanying exhibits or statements has been examined by me and to the best of my knowledge, information and belief sets forth a full, true, and perfect list of all taxable personal property owned by me or in my possession, or under my control, located in the City of Bangor on April 1, 2024 that such property has been reasonably described and its cost fairly represented; and that no attempt has been made to mislead the Assessor as to its age, quality, quantity or cost.

I also understand that this return is subject to audit by the Assessor or an agent acting on his/her behalf.



**IF THE ASSESSOR DOES NOT RECEIVE THIS FORM BACK, THE ASSESSOR WILL HAVE NO CHOICE BUT TO ESTIMATE THE PERSONAL PROPERTY USED IN YOUR PLACE(S) OF BUSINESS.**

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Official Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Person authorized to disclose records: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Date: \_\_\_\_\_

YES  NO  
I've attached/included the BETE Exemption Application Form



TO



APRIL 1, 2024 ASSESSMENT DATE.  
RETURN MUST BE FILED BY  
APRIL 17, 2024.

AFTER COMPLETION, PLEASE MAIL THIS FORM TO:  
City of Bangor  
Assessing Department  
73 Harlow Street  
Bangor, ME 04401

Email Address:  
declarations@bangormaine.gov