

**Community Connector Goal for DBE Participation**  
**DBE Goal: 1.4%**

Title 49: Transportation, of the Code of Federal Regulations, §26.45 requires that Community Connector set an overall goal for DBE participation.

**Determining a Base Figure**

**Methodology Used to Determine a Base Figure**

The market was determined to be statewide, since the substantial majority of contractors and subcontractors that Community Connector could use are located in Maine and their services are not restricted to any particular subdivisions of the state.

Based on a review of the 2014 County Business Patterns – Maine, and MaineDOT’s DBE list, there are no DBE firms in Maine that specialize in bus transit services or that provide the full range of services needed by Community Connector. Additionally, the Community Connector has no plans at this time to contract out the full range of services it offers as a single package. However, there are firms that offer support services that can be used by Community Connector or, if the Community Connector contracts for a portion of the services it offers (such as ADA paratransit services) any subcontractor of a Community Connector contractor.

The table on the following page provides a description of services which the City or any contractor or subcontractor is likely to procure in the next three years by NAICS Code, and it includes the total number of firms in that category included in the 2014 County Business Patterns - Maine. The fourth column in the table includes MaineDOT’s DBE list according to the selected NAICS codes.

**DBE Firms for Transit Support Services  
By NAICS Code**

<b>NAICS Code</b>	<b>Description</b>	<b>Total Firms</b>	<b>DBE Firms on MaineDOT List</b>
485991	ADA Service	17	None
424690	Antifreeze	18	American Green Building Services, Inc.
			Heritage Construction & Supply
			U S Eco Products Corporation
541211	Auditing Services	212	Bronner Group, LLC
			Securance LLC
441310	Automotive Parts	282	None
561710	Bird Removal Services	27	None
517210	Cell Phone Service	38	None
423850	Cleaning Supplies	19	Heritage Construction & Supply
			U S Eco Products Corporation
			Workplace Essentials, Inc.
621999	Drug and Alcohol Testing	21	None
541990	Employee Assistance Program	41	Berkshire Industrial Services, LLC
			Brockington And Associates, Inc.
			Cay Kendrick Design
			City Point Partners, LLC
			Hrv Conformance Verification Associates, Inc.
			Marpro Associates International
			North Woods Ecological Consulting, LLC
			Toole Design Group, LLC
			Trs & I Group, Inc.
522110	Financial Institution/Banking	306	None
561621	Fire Alarms Service	27	None
423990	Fire Extinguishers	46	Annseal, Inc.
			Kt & T Distributors, Inc.
			Longhouse Inventory Solutions, LLC
			Valley Illuminators
423450	First Aid and Safety Supplies	33	Central Maine Paper LLC
454310	Fuel	285	None
238220	Furnace Maintenance	591	Dean & Allyn, Inc.
			Raks Fire Sprinkler, LLC

			Trinity Technology Services, Inc.
			Water Energy Distributors, Inc.
811122	Glass Repair/Replacement	44	Quality Glass, Inc.
562112	Hazardous Waste Service	1	KB Environmental Sciences, Inc.
524210	Liability and Workers Comp Insurance	472	Leslie Saunders Insurance Agency, Inc.
			Market International Insurance Agency
			Swanson & Associates, Inc.
561431	Mailing Service	18	None
811192	Mobile Bus Cleaning Service	58	None
453210	Office Supplies	21	None
424720	Oils & Grease	11	None
532420	Photocopier Lease	0	None
811213	Radio Maintenance	5	Trafinfo Communications, Inc.
			Trinity Technology Services, Inc.
811111	Rehabilitation of Buses	587	None
485310	Taxi Service	41	None
517110	Telephone Service	192	None
423130	Tires	15	Transit Auto Parts, LLC
541850	Transit Advertising Services	3	Cushman Transportation Consulting, LLC
			Forte Development Corporation
541614	Transit Consultant	20	Cushman Transportation Consulting, LLC
			E-Squared Consulting Corporation
			Elite Professionals, LLC
			Fitzgerald & Halliday, Inc.
			Kfh Group Incorporated
			Lazaro & Noel, LLC
			M. Mchatten Consulting, LLC
			Mld Services, Inc.
			Savant Consulting, Inc.
			Trafinfo Communications, Inc.
			Trinity Technology Services, Inc.
423430	Transit Software and Tablets	26	Pierson Computing Connection, Inc.
			Solid Network Solutions, LLC
812331	Uniforms	7	None

312112	Water	6	None
<b>Total</b>		<b>3490</b>	<b>48</b>

The DBE goal is derived by dividing the total number of firms shown in the table (3490) into the total number of DBE firms (48) to arrive at a DBE goal of 1.4%.

### **Adjustments to Base Figure**

#### **Adjustments**

Based on a review of the requirements of §26.45, above, there are no adjustments to be made to the base figure of 1.4%.

1. The volume of DBE work in past years for Community Connector was not tracked until recently. The Community Connector did not have its own DBE program until less than two years ago. Further evidence of DBE work volume is necessary before any adjustments should be made;
2. There have been no disparity studies in Community Connector’s jurisdiction;
3. There is no rational basis for utilizing the DBE goal of another transit agency, as the other transit agencies serve the larger, more metropolitan areas in southern Maine, while the Community Connector serves communities that are significantly less built-up.
4. There is no data on self-employment, education, training and union apprenticeship programs relative to transit contracts;
5. There is no data available in Maine relative to past discrimination in transit contracts.

**Historical Data on Community Connector bids.** The following are bidders that submitted either prime or subcontract bids for services provided by Community Connector-funded in federal fiscal years FY15 and FY16:

<u>Contract</u>	<u>Bidder</u>
Antifreeze, Lubricating Oils and Grease	Dennison Lubricants Dysarts Lubricants GH Berlin Woodward
Group Health Insurance	Cigna Aetna, Inc. Harvard Pilgrim Health Care Maine Municipal Employees Health Trust Anthem
Radio Maintenance	Whitten's 2-Way Service, Inc.
Transit Consultant	Merwin Vehicle Consulting Vehicle Technical Consultants, Inc.
Rehab Buses	Maine Military Authority
Bus Transportation (Subcontractor)	R. Stewart Heavy Hauling (DBE) MLD Services, Inc. (DBE)
Transit Bus Advertising	ATA Outdoor

Overhead Door Maintenance

P.D.Q. Door Company, Inc.

Fire Alarm Monitoring

Maine Fire Protection Systems  
Norris, Inc.  
Eagle Security

The City typically bids contracts for three-year terms, with an option to extend for another three years. Contracts involving FTA funds will be instead limited to five years, unless the City justifies the business need or reason for establishing a longer term.

### **Expression of Overall Goal**

#### **Expression of DBE Goal**

The DBE goal for Community Connector is expressed as a percentage of all FTA funds (exclusive of FTA funds to be used for the purchase of transit vehicles) the agency will spend in FTA assisted contracts over the three forthcoming fiscal years for the period FY2017-FY2019 is a race-neutral goal of 1.4%.

### **Public Participation**

#### **Public Participation Plan**

**Stakeholder Meeting.** Several interested stakeholders were notified directly by email of the draft goal publication, including current service providers. A meeting was held on July 15, 2016 at 3pm to receive comments on the methodology from stakeholders. Two interested people attended the meeting from the Maine Procurement Technical Assistance Center and the Eastern Maine Development Corporation. The attendees offered to assist in getting word of contracting opportunities out, and offered to provide comments on Community Connector procedures as well. Use of DBE support services to help certified firms fund work was also discussed.

**Public Notice.** The public was notified by publication on July 1 and 2, 2016 in the local newspaper, the Bangor Daily News. Additionally, the public notice was posted on Community Connector's website. Public comment was accepted for 45 days following the last date of publication. The DBELO also telephoned a number of potentially interested organizations to inform them of the meeting and take any comments they might have; additional information was received during these calls regarding who can assist the City in getting word out about DBE contracting opportunities. The notice referred to a goal of 1.1%; after communication with Margaret Griffin of the FTA, the Community Connector adjusted its methodology, resulting in a revised goal of 1.4%. The notice was as follows:

### **CITY OF BANGOR PUBLIC NOTICE**

#### **DBE Goal for Fiscal Years 2017-2019**

In accordance with 49 CFR Part 26, Community Connector's overall goal for FY 2017 through FY 2019 for Disadvantaged Business Enterprise (DBE) participation will be 1.4% for participation in U. S. Department of Transportation, Federal Transit Administrative (FTA) assisted contracts. The proposed goal and its rationale are available for public inspection during administrative hours at Community Connector's headquarters, located at 481 Maine Avenue, Bangor, Maine or on the City of Bangor's website <http://www.bangormaine.gov> for 30 days following the date of this notice. Community Connector will accept public comments on the proposed goal for a period of 45 days from the date of this notice. There will be a meeting in the City Hall Council Chambers on July 15, 2016 at 3pm.

Comments may be directed to:

Laurie Linscott, Bus Superintendent  
Community Connector  
481 Maine Ave  
Bangor, Maine 04401  
207-992-4672  
[Laurie.linscott@bangormaine.gov](mailto:Laurie.linscott@bangormaine.gov)

And/or

Margaret Griffin  
Civil Rights Officer  
Federal Transit Administrative  
Transportation Systems Center  
55 Broadway, Suite 920  
Cambridge, MA 02142-1093  
617-494-2397

July 1, 2, 2016

**Agency Actions to Encourage DBE Participation.** Community Connector plans to provide notice of bidding opportunities in the categories listed in the table on pages 2-3 to the DBE firms listed on pages 2-3 as well as any DBE firms added to MaineDOT's DBE list during the period FY 2017 through 2019. Community Connector will also work with the Maine Procurement Technical Assistance Center and the Eastern Maine Development Corporation to get the word out about bidding opportunities, Community Connector's DBE program, and contracting procedures to DBE firms and other small businesses. Community Connector will encourage potential DBE contractors who have not yet met the requirements to join the DBE program, and direct them to resources that are available to assist them in this process, such as those available through the Maine Procurement Technical Assistance Center. Upcoming procurements will be listed out and addressed to ensure the upcoming goal will be met. Where possible, the Community Connector will also arrange solicitations, times for presentation of bids, quantities, specifications, and delivery schedules in ways that facilitate participation by DBEs and other small businesses. Community Connector's DBE goal is posted on the City of Bangor website and will continue to be posted on the website for the next three years.